
ROTTNEST ISLAND LOCAL EMERGENCY MANAGEMENT COMMITTEE



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ROTTNEST ISLAND LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

26 April 2017

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A copy has been submitted to the State Emergency Management Committee (SEMC) pursuant to Section 41(5) of the [Emergency Management Act 2005](#), and a copy has been submitted to the South Metropolitan District Emergency Management Committee (DEMC) as per item 21 of [State EM Policy Section 2.5](#).

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LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

These arrangements have been prepared and endorsed by the Rottnest Island Local Emergency Management Committee (LEMC) in accordance with Sections 41, 42, and of the [Emergency Management Act 2005](#). It has been tabled for information with the South Metropolitan District Emergency Management Committee, and adopted by the Rottnest Island Authority

Date: _____

Michelle Reynolds
Chairperson
Rottnest Island Local Emergency Management Committee

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DISTRIBUTION

ORGANISATION

COPIES

Internal

Rottnest Island Authority (RIA) - Rottnest Island Admin Office	1
Rottnest Island Authority (RIA) – Fremantle Office	1
Fire & Emergency Services Manager – Rottnest Island	1
Police Station - Rottnest Island (WAPOL)	1
Nursing Post - Rottnest Island (Department of Health)	1
Rottnest Island Private Fire and Rescue Service (PFRS)	1
Rangers, Rottnest Island Authority (RIA) - Rottnest Island	1
Facilities Manager, Programmed Facilities Management - Rottnest Island	1

External

Secretary, Office of Emergency Management (OEM)	1
Secretary, South Metropolitan District Emergency Management Committee (DEMC)	1
Emergency Operations Unit - W.A. Police (WAPOL)	1
Department of Fire and Emergency Services (DFES)	1
District Superintendent, South Metropolitan District Police Office (WAPOL)	1
Water Police Co-ordination Centre (WAPOL)	1
Fremantle Volunteer Sea Rescue Group Inc.	1
W.A. Department of Health – Applied Environmental Health Office	1
W.A. Department of Health – Fiona Stanley Hospital	1
Department of Child Protection & Family Services (CPFS)	1
City of Cockburn	1
Department of Transport	1
Rottnest Express	1
Rottnest Fast Ferries	1

AMENDMENT LIST

Amendment		Details Of Amendment	Amended By Initials/Date
#	Date		
Draft	October 2004	Draft to LEMC for comment	PS 14/10/04
1	February 2005	Contact details updated	MW 7/2/05
2	March 2005	Contact details updated	MW 24/3/05
3	May 2005	Contact details updated	MW 16/5/09
4	September 2005	Contact details updated	MW 13/9/05
5	February 2006	Contact details updated	MW 9/2/06
6	August 2006	Contact details updated	RV 10/8/06
7	August 2009	Review of Arrangements	DS 06/8/09
8	November 2013	Interim review of arrangements	MS 01/11/13
9	November 2014	Review of Arrangements	MS 01/11/14
10	February 2017	Review of current arrangements and amendment to document OEM Local LEMA Guidelines & Model.	B. McLAUGHLIN 10/02/17
11	April 2017	Review and amendment to document	C. Hull 18/4/2017

GLOSSARY OF TERMS

Authorised person - a person authorised by legislation to utilise a range of powers conferred by that legislation.

Bushfire - a fire involving grass, scrub or forest.

Combat Agency - a combat agency prescribed under subsection (1) of the *Emergency Management Act 2005* is to be a public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.

Communications Plan - details the methods and systems for people to communicate with each other, the incident management structure, including the actual radio channels / mobile phone numbers.

Consequence - the outcome of an event or situation expressed qualitatively or quantitatively, being a loss, injury, disadvantage or gain. In the emergency risk management context, consequences are generally described as the effects on people, social setting, public administration, and the environment and the economy.

Emergency - the occurrence or imminent occurrence of a hazard which is of such a nature or magnitude that it requires a significant and coordinated response.

Emergency Management - the management of the adverse effects of an emergency including:

- Prevention – the mitigation or prevention of the probability of the occurrence of, and the potential adverse effects of, an emergency;
- Preparedness – preparation for response to an emergency;
- Response – the combating of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage, and help to speed recovery; and,
- Recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

Evacuation - the planned relocation of persons from dangerous or potentially dangerous areas to safer areas and eventual return.

Evacuation Centre - a centre that provides affected people with basic human needs including accommodation, food and water. In addition, to enhance the recovery process, other welfare/recovery services should also be provided. See *also* assembly area.

Hazard - an event, situation or condition that is capable of causing or resulting in loss of life, prejudice to the safety, or harm to the health of persons or animals; or destruction of, or damage to property or any part of the environment and is defined in the *Emergency Management Act 2005* or prescribed in the *Emergency Management Regulations 2006*.

Hazard Management Agency (HMA) - a public authority, or other person, prescribed by the *Emergency Management Regulations 2006* to be a hazard management agency for emergency management, or an aspect of emergency management, of a hazard.

Hazardous Material - a substance or material which has been determined by an appropriate authority to be capable of posing an unreasonable risk to health, safety and property.

Incident - the occurrence or imminent occurrence of a hazard.

Incident Controller - the person designated by the relevant Controlling Agency, to be responsible for the overall management and control of an incident within an incident area and the tasking of agencies in accordance with the needs of the situation.

Incident Management - the process of controlling the incident and coordinating resources.

Incident Support Group (ISG) - a group of agency / organisation liaison officers convened by the Incident Controller to provide agency specific expert advice and support in relation to operational response to the emergency.

Likelihood - chance of something happening. It is used as a general description of probability and may be expressed qualitatively or quantitatively.

Local Emergency Coordinator - That person designated by the Commissioner of Police to be the Local Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective Local Emergency Management Committee are performed, and assisting the Hazard Management Agency in the provision of a coordinated multi-agency response during incidents and operations.

Local Emergency Management Committee (LEMC) - Means a committee established under Section 38 of the *Emergency Management Act 2005*.

Multi-agency Response -an incident of high fire incidence over short periods of time in any administrative unit, usually overtaxing the normal initial attack capability of the unit.

Preparedness - Arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed. Measures to ensure that, should an emergency occur, communities, resources and services are capable of coping with the effects.

Prevention – the mitigation or prevention of the probability of the occurrence of, and the potential adverse effects of, an emergency.

Public Authority

- An agency as defined in the *Public Sector Management Act 1994*;
- a body, corporate or unincorporated that is established or continued for a public purpose by the State, regardless of the way it is established;
- A local government or regional local government;
- The Police Force of Western Australia;
- A member or officer of a body referred to in one of the above; or

- A person or body prescribed (or of a class prescribed) by the regulations as a public authority for the purposes of this definition.

Recovery - the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychological and economic wellbeing.

Response - the combatting of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage, and help to speed recover.

Register.Find.Reunite - an Australian Red Cross service that registers finds and reunites family, friends and loved ones after an emergency.

Risk register - A register of the risks within the local government that is identified through the Community Emergency Risk Management process.

Rottnest Island Authority (RIA) – The Statutory Authority responsible for the administration and management of Rottnest Island. Designated a “Specified Public Authority” under Section 36 of the *Emergency Management Act 2005*.

Risk - a concept used to describe the likelihood of harmful consequences arising from the interaction of hazards, communities and the environment.

- The chance of something happening that will have an impact upon objectives. It is measured in terms of consequences and likelihood;
- A measure of harm, taking into account the consequences of an event and its likelihood. For example, it may be expressed as the likelihood of death to an exposed individual over a given period; and
- Expected losses (of lives, persons injured, property damaged, and economic activity disrupted) due to a particular hazard for a given area and reference period. Based on mathematical calculations, risk is the product of hazard and vulnerability.

Risk Management - coordinated activities of an organisation or a government to direct and control risk.

Risk Statement - A statement identifying the hazard, element at risk and source of risk.

Standard Emergency Warning Signal (SEWS) - a distinct sound approved by the Office of Emergency Management to indicate an emergency announcement follows.

Vulnerability - the characteristics and circumstances of a community, system or asset that make it susceptible to the damaging effects of a hazard. There are many aspects of vulnerability, arising from various physical, social, economic, and environmental factors that vary within a community and over time.

Warning System - a suite of procedures and protocols established to inform individuals and communities about emerging or current threats and how to respond to reduce risk of death, injury, property loss and damage.

Welfare Centre - location where temporary accommodation is available for emergency affected persons containing the usual amenities necessary for living and other welfare services as appropriate.

GENERAL ACRONYMS USED IN THESE ARRANGEMENTS

BFS	Bush Fire Service
CEO	Chief Executive Officer
CPFS	Department for Child Protection and Family Support
DPAW	Department of Parks and Wildlife
DEMC	District Emergency Management Committee
ECC	Emergency Coordination Centre
EM	Emergency Management
DFES	Department of Fire and Emergency Services
HMA	Hazard Management Agency
IDC	Island Duty Coordinator
ISG	Incident Support Group
LEC	Local Emergency Coordinator
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LRC	Local Recovery Coordinator
LRCC	Local Recovery Coordinating Committee
OEM	Office of Emergency Management
PPRR	Prevention, Preparation, Response, Recovery
RIA	Rottnest Island Authority
SEC	State Emergency Coordinator
SES	State Emergency Service
SEWS	Standard Emergency Warning Signal
SOP	Standard Operating Procedures

INTRODUCTION

Community Consultation

Suggestions from the community and stakeholders can help improve these arrangements. Feedback is welcome via any of (but not limited to) the following means:

- Mail (including email);
- Phone (landline or mobile);
- Documents tabled at a RIA LEMC quarterly meeting;
- Scheduled meetings with LEMC members / community stakeholders.

Feedback can include:

- What is liked or disliked in the arrangements;
- Unclear or incorrect information;
- Out of date information or practices;
- Inadequacies or;
- Errors, omissions or suggested improvements.

Feedback should be forwarded to:

Fire & Emergency Services Manager (FESM)
Rottnest Island Authority
Level 1, E-Shed, Victoria Quay
Fremantle, WA 6160
Ph: (08) 9432 9300
Email: Brendon.McLaughlin@rotnnestisland.com

Document Availability

Copies of these arrangements are available for public viewing (as required by Section 43 of the [Emergency Management Act 2005](#)) at the Rottnest Island Visitors Centre, *and the Rottnest Island Authority office, Level 1 E-Shed, Victoria Quay, Fremantle W.A. 6160*. These copies have had the contact details and other specific information removed for reasons of confidentiality and security.

Area Covered

These arrangements apply to all areas encompassed by the Rottnest Island Reserve, as defined in Section 4 of the [Rottnest Island Authority Act 1987](#).

The area covered by the LEMA is the area of Rottnest Island and surrounding ocean to the extent of the boundaries designated as the Rottnest Island 'A' Class Reserve. The extent of ocean included varies from 800 metres to up to three (3) kilometres offshore. Rottnest Island is 1859 hectares in land area, with a length of 11 km, and a width of 4 km.

Aim

The aim of the Rottnest Island Local Emergency Management Arrangements is to detail emergency management arrangements and provide specific information on planning for prevention, preparedness, response and recovery of Rottnest Island. This will ensure clear understanding between the Rottnest Island Authority, Hazard Management and Support Agencies, other stakeholders and the Island community.

Purpose

The purpose of these arrangements is to establish:

- RIA policies for emergency management;
- Key roles and responsibilities of public authorities and other persons involved in emergency management on Rottnest Island;
- Provisions about the coordination of emergency operations and activities relating to emergency management;
- A description of emergencies that are likely to occur on Rottnest Island;
- Strategies and priorities for emergency management on Rottnest Island;
- Other matters about emergency management on Rottnest Island prescribed by the regulations, and;
- Other matters about emergency management on Rottnest Island that the RIA considers appropriate in line with the PPRR model of emergency management.

Scope

These arrangements comprise details on the capacity of the RIA in relation to the provision of resources to support effective management of emergencies. It is not the intent of this document to detail the procedures for HMAs in dealing with an emergency. These should be detailed in the HMAs' individual plans. These arrangements serve as a guide to emergency management at the local level. An emergency situation may escalate and require management at a district or state level.

Related Documents & Arrangements

Local Emergency Management Policies:

- [Rottnest Island Authority Policy – Emergency Management \(2017\)](#);
- [Rottnest Island Authority Policy – Risk Management \(2017\)](#).

Existing Plans and Arrangements

<u>DOCUMENT</u>	<u>OWNER</u>	<u>SITE LOCATION</u>	<u>DATE</u>	<u>PLAN LOCATION</u>
Community Evacuation Arrangements and Planning Guidelines	RIA	Rottnest Island	October 2009	RIA Admin Office

Rottnest Island Local Recovery Plan 1.1	RIA	Rottnest Island	01 November 2013	RIA Admin Office
Rottnest Island Severe Weather Warning Checklist	RIA	Rottnest Island	09 July 2015	RIA Admin Office
Local Emergency Management Plan For The Provision Of Welfare Support For The Rottnest Island Authority	CPFS	Rottnest Island	2016	RIA Admin Office
<i>Rottnest Island Communications Plan</i>	RIA	Rottnest Island	In draft	RIA Admin Office

Local Event Plans

Operational Order – Rottnest Island Channel Swim Event	RIA	Marathon swimming event from Cottesloe W.A. to Rottnest Island W.A.	Annually in February	RIA Admin Office
Operational Order – Rottnest Island New Year's Eve Fireworks Event.	RIA	Fireworks event conducted at 9pm on New Year's Eve	Annually 31 December	RIA Admin Office
Operational Order – Rottnest Island Port-To-Pub Swim Event	RIA	Marathon swimming event from Cottesloe W.A. to Rottnest Island W.A.	Annually in March.	RIA Admin Office
Security Plan - Leavers	RIA	(high) School Leavers celebration	Annually in November	Visitor Centre
Security Plan- Mid Year University break	RIA	Annual Mid – year university break	Annually in June	Visitor Centre

Agreements, Understandings and Commitments

The following agreements have been made between the Rottnest Island Authority and the organisations stated below:

<u>PARTIES TO THE AGREEMENT</u>		<u>AGREEMENT DESCRIPTION</u>	<u>SPECIAL CONSIDERATIONS</u>	<u>EXPIRY</u>
RIA	DFES	Memorandum of Understanding No. 13 for the provision of general	Seasonal conditions (summer bushfire	June 2017 (in

<u>PARTIES TO THE AGREEMENT</u>		<u>AGREEMENT DESCRIPTION</u>	<u>SPECIAL CONSIDERATIONS</u>	<u>EXPIRY</u>
		services and support.	season Dec-Feb).	review)
RIA	DFES	Rottnest Island Mutual Aid Manual for the provision of assistance during large scale / complex incidents.	Seasonal conditions (summer bushfire season Dec-Feb).	March 2017 (review date)

Special Considerations

Due the Island's classification as an "A" Class Reserve, as well as being identified as a premier tourism location in W.A. there are several key considerations that are required to be taken into account due to their potential to impact upon the emergency management arrangements (as per the following table):

<u>DESCRIPTION</u>	<u>TIME OF YEAR</u>	<u>IMPACT / NO. OF PEOPLE</u>
Increased safety risk due to the restricted access to identified areas of the Island Reserve (terrestrial and marine).	365 days	Dependent upon tourist season (low vs. high).
Increased safety risk during the winter season (severe weather).	May through September	Low-level impact due to reduced visitor numbers during low tourist season.
Large numbers of tourists visiting the Island during peak periods	School holidays including Easter, Xmas and New year periods, School leavers & mid-year University breaks, sporting groups etc.	Increased probability of bicycle-related accidents – visitor numbers vary.
Increased vehicular and bicycle traffic	School holidays including Easter, Xmas and New year periods, School leaver & mid-year University breaks, sporting groups etc.	Increased probability of bicycle-related accidents – visitor numbers vary.
Oliver Hill tourist railway	School holidays including Easter, Xmas and New year periods, School leaver & mid-year University breaks, sporting groups etc.	Up to 30-40 persons per daily trip.
Rottnest Channel Swim;	Annual (February)	Visitor numbers increase up to approximately 10,000.
Port-to-Pub Swim	Annual (March)	Visitor numbers increase up to approximately 3,000.

“Castaway” and Hotel concert series;	Annual (February / March)	Visitor numbers increase up to approximately 4,500. Large amounts of vessels in Thomson bay
Geronimo Sky Diving Adventures;	365 days	Potential for serious injury / fatality if parachute fails to open (3-4 persons per jump).
Rottnest Carnivale;	Annual (October)	Visitor numbers increase up to approximately 5,500.
ANZAC Day celebrations;	Annual (25 April)	Visitor numbers increase up to approximately 2,500. Large amounts of vessels in bays.
Race Around Rottnest;	Annual (October)	Visitor numbers increase up to approximately 2,000.
Rottfest;	Annual (September)	Visitor numbers increase up to approximately 2,000.
Leavers;	Annual	Visitor numbers increase up to approximately 2,500.
Post-leavers (“Juvies”)	Annual	Visitor numbers increase up to approximately 1,000.
Rottolive concert.	Annual (April)	Visitor numbers increase up to approximately 1,500.

ROLES AND RESPONSIBILITIES

Local Roles and Responsibilities

<u>LOCAL ROLE</u>	<u>DESCRIPTION OF RESPONSIBILITIES</u>
Rottnest Island Authority	The responsibilities of the RIA are defined in Section 36 of the EM Act . The Rottnest Island Authority has been gazetted as a Specified Public Authority pursuant to section 35 of the Act as per the Western Australian Government Gazette No. 217 dated 27 November 2009 . This gazettal confers the responsibilities of a Local Government detailed under Part 3 of the EM Act upon the RIA.
Local Emergency Coordinator	The responsibilities of the LEC are defined in Section 36 of the EM Act . The Local Emergency Coordinator for Rottnest Island is the Officer-in-Charge (OIC), Rottnest Island Police Station.
Local Recovery Coordinator	To ensure the development and maintenance of effective recovery management arrangements for the local government. In conjunction with the local recovery committee to implement a post incident recovery action plan and manage the recovery phase of the incident.

<u>LOCAL ROLE</u>	<u>DESCRIPTION OF RESPONSIBILITIES</u>
LG welfare liaison officer	During an evacuation where a local government facility is utilised by CPFS provide advice, information and resources regarding the operation of the facility.
LG liaison officer (to the ISG / IMT)	During a major emergency the liaison officer attends ISG meetings to represent the RIA, provides local knowledge input and provides details contained in the LEMA.
Local government – Incident management	<ul style="list-style-type: none"> • Ensure planning and preparation for emergencies is undertaken • Implement procedures that assist the community and emergency services deal with incidents • Ensure that all personnel with emergency planning and preparation, response and recovery responsibilities are properly trained in their role • Keep appropriate records of incidents that have occurred to ensure continual improvement of the agency emergency response capability. • Liaise with the incident controller (provide liaison officer) • Participate in the ISG and provide local support • Where an identified evacuation centre is a building owned and operated by the RIA, provide a liaison officer to support the CPFS.

LEMC ROLES AND RESPONSIBILITIES

The RIA has established an LEMC for its area of responsibility ([\(s.38 \(1\) of the Act](#)) to oversee, plan and test the Local Emergency Management Arrangements. The LEMC plays a vital role in assisting the Rottnest Island community become more prepared for major emergencies by

- Developing, enhancing and testing preparedness planning from a multi-agency perspective having local knowledge of hazards, demographic and geographic issues; they provide advice to Hazard Management Agencies to develop effective localised hazard plans
- Providing a multi-agency forum to analyse and treat local risk
- Providing a forum for multi-agency stakeholders to share issues and learnings to ensure continuous improvement.

The LEMC membership must include at least one representative from the RIA and the Local Emergency Coordinator, relevant government agencies, and other statutory authorities, who will nominate their representatives to be members of the Committee [\[s.38\(3\) of the Act\]](#). The Rottnest Island LEMC will also include representatives from Programmed Facilities Management (PFM).

Membership of the Rottnest Island LEMC will include representatives of agencies, organisations, community groups, contract partners and those with expertise relevant to the identified hazards and risks identified on the Island, and associated emergency management arrangements [[State EM Policy Section 2.5](#)].

It must be specified that the LEMC is not an operational committee as such, but instead an organisation established by the RIA to ensure that Local Emergency Management Arrangements for its area of responsibility are written, endorsed and place in effect.

The term of appointment for LEMC members shall be as determined by the Authority in consultation with the relevant parent organisation of the members.

<u>Local role</u>	<u>Description of responsibilities</u>
LEMC Chair	Provide leadership and support to the LEMC to ensure effective meetings and high levels of emergency management planning and preparedness for the local government district is undertaken. The Chairperson of the Rottnest Island LEMC is the Chief Executive Officer (CEO) of the RIA.
LEMC Executive Officer	<p>Provide executive support to the LEMC by:</p> <ul style="list-style-type: none"> • Provide secretariat support including: <ul style="list-style-type: none"> ○ Meeting agenda; ○ Minutes and action lists; ○ Correspondence; ○ Committee membership contact register; • Coordinate the development and submission of committee documents in accordance with legislative and policy requirements including; <ul style="list-style-type: none"> ○ Annual Report; ○ Annual Business Plan; ○ Local Emergency Management Arrangements; • Facilitate the provision of relevant emergency management advice to the Chair and committee as required and; • Participate as a member of sub-committees and working groups as required. <p>The Executive Officer of the Rottnest Island LEMC is the RIA Fire & Emergency Services Manager (FESM).</p>

AGENCY ROLES AND RESPONSIBILITIES

In the event of an emergency, the RIA will need to liaise with a range of state agencies who will be involved in the operational aspects of the emergency. The following table summarises the key roles.

<u>Agency roles</u>	<u>Description of responsibilities</u>
Controlling Agency (CA)	<p>A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency.</p> <p>The function of a Controlling Agency is to;</p> <ul style="list-style-type: none"> • Undertake all responsibilities as prescribed in Agency specific legislation for Prevention and Preparedness. • Control all aspects of the response to an incident. <p>During Recovery the Controlling Agency will ensure effective transition to recovery.</p>
Hazard Management Agency (HMA)	<p>A Hazard Management Agency is 'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed' [EM Act 2005 s4]</p> <p>The HMAs are prescribed in the Emergency Management Regulations 2006.</p> <p>Their function is to:</p> <ul style="list-style-type: none"> • Undertake responsibilities where prescribed for these aspects [EM Regulations] • Appoint Hazard Management Officers [s55 Act] • Declare / revoke emergency situation [s 50 & 53 Act] • Coordinate the development of the Westplan for that hazard [State EM Policy Section 1.5] • Ensure effective transition to recovery by local government
Combat Agency	<p>A Combat Agency as prescribed under subsection (1) of the Emergency Management Act 2005 is to be a public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.</p>
Support Organisation	<p>A public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources is responsible for providing support functions in relation to that agency.</p>

MANAGING RISK

Emergency Risk Management

Risk management is a critical component of the emergency management process. Building a sound understanding of the hazards and risks likely to impact the community enable local governments and LEMCs to work together to implement treatments. This process helps to build the capacity and resilience of the community and organisations which enable them to better prepare for, respond to and recover from a major emergency. The process and mandate for local governments to undertake risk management is detailed in [State EM Policy Section 3.2](#). These arrangements are based on the premise that the Controlling Agency is responsible for the above risks and will develop, test and review appropriate emergency management plans for their hazard.

Critical Infrastructure

A comprehensive list of critical infrastructure for Rottnest Island is detailed at Appendix 5 of these arrangements.

EMERGENCY RISK MANAGEMENT AND PLANNING PRIORITY

A listing of the identified hazards for the community is below. A formal community risk review in terms of fire & emergency prevention, preparedness & response, which was completed in 2012 by the RIA in partnership with the then-Fire & Emergency Services Authority (FESA), revealed major hazards which may create situations requiring a response by the full emergency management organisation, as well as less-critical hazards which may only require a coordinated emergency response by a few agencies.

The Rottnest Island LEMC or the community itself will conduct a review of the risk analysis results on an “as needed” basis, given the unique nature of the island in terms of remote location / geographical isolation and the Island-specific risks associated with its function.

The following hazards (sources of risk) were identified as having a potential impact on the community:

<u>HAZARD / EMERGENCY</u>	<u>PRIORITY LEVEL</u>	<u>HMA</u>	<u>CONTROLLING AGENCY</u>	<u>LOCAL COMBAT AGENCY</u>	<u>WESTPLAN</u>	<u>LOCAL PLAN DATE</u>	<u>STRATEGY</u>
STORM / TEMPEST / SEVERE WEATHER	1	DFES	RIA	Rottnest Island PFRS	WESTPLAN Storm (2014)	EMERGENCY MANAGEMENT PLAN - SEVERE WEATHER (DRAFT 2015)	<ul style="list-style-type: none"> Development of an individual EM plan for severe weather.
BUSHFIRE / WILDFIRE / STRUCTURE FIRE	2	DFES	RIA	Rottnest Island PFRS	WESTPLAN Fire (2016)	<ul style="list-style-type: none"> EM PLAN – BUSHFIRE (DRAFT 2016) EM PLAN (STRUCTURE FIRE) (DRAFT 2016) 	<ul style="list-style-type: none"> Development of individual EM plans for Bushfire and Structure Fire; PFM to conduct tree definition program to eliminate build-up of natural fuels in / around key asset protection zone (APZ) and bushfire protection zone (BPZ); Annual green waste hazard reduction burn to reduce the amount

<u>HAZARD / EMERGENCY</u>	<u>PRIORITY LEVEL</u>	<u>HMA</u>	<u>CONTROLLING AGENCY</u>	<u>LOCAL COMBAT AGENCY</u>	<u>WESTPLAN</u>	<u>LOCAL PLAN DATE</u>	<u>STRATEGY</u>
							<p>of dry "A"-class fuel stockpiles.</p> <ul style="list-style-type: none"> Daily fire danger rating (FDR) and total fire ban (TFB) advisories to Island stakeholders during summer bushfire season.
MARINE TRANSPORT EMERGENCIES	3	Department of Transport (DoT)	RIA	RIA	WESTPLAN Marine Transport Emergency (2011)		<ul style="list-style-type: none"> Development of an individual EM plan for Marine Transport Emergencies (local area only) and then IAW WESTPLAN Marine Transport Emergency (2011).
LAND SEARCH AND RESCUE	4	WAPOL	WAPOL	Rottnest Island Police			Refer to WAPOL relevant SOP / EM plan.
MARINE SEARCH AND RESCUE	5	WAPOL	Water Police	RIA			Development of an individual EM plan for marine search and rescue, with reference to relevant HMA SOP / WESTPLAN.
ROAD TRANSPORT	6	WAPOL	Rottnest Island Police	Rottnest Island			Development of an individual EM plan for

<u>HAZARD / EMERGENCY</u>	<u>PRIORITY LEVEL</u>	<u>HMA</u>	<u>CONTROLLING AGENCY</u>	<u>LOCAL COMBAT AGENCY</u>	<u>WESTPLAN</u>	<u>LOCAL PLAN DATE</u>	<u>STRATEGY</u>
EMERGENCIES				PFRS			road transport emergencies, with reference to relevant HMA SOP / WESTPLAN.
AIR TRANSPORT EMERGENCIES	7	WAPOL		Rottnest Island PFRS			Development of an individual EM plan for air transport emergencies, with reference to relevant HMA SOP / WESTPLAN.
LANDSLIDE / CLIFF COLLAPSE	8	DFES		Rottnest Island PFRS			Development of an individual EM plan for cliff-related incidents.
HAZARDOUS MATERIALS EMERGENCIES	9	DFES	DFES	Rottnest Island PFRS			<ul style="list-style-type: none"> • Development of an individual EM plan for HAZMAT incidents; • Regular PFRS Brigade competency-based training for HAZMAT incidents.
CIVIL UNREST / TERRORIST ACT	10	WAPOL		Rottnest Island Police			Refer to WAPOL relevant SOP / EM plan.

<u>HAZARD / EMERGENCY</u>	<u>PRIORITY LEVEL</u>	<u>HMA</u>	<u>CONTROLLING AGENCY</u>	<u>LOCAL COMBAT AGENCY</u>	<u>WESTPLAN</u>	<u>LOCAL PLAN DATE</u>	<u>STRATEGY</u>
HUMAN EPIDEMIC	11	Dept. of Health	Dept. of Health	RI Nursing Post		Fiona Stanley Hospital "CODE BROWN" EMERGENCY RESPONSE PLAN (2016).	Refer to Department of Health relevant SOP / EM plan.
RAIL TRANSPORT EMERGENCIES	12	Department of Transport (DoT)	Department of Transport (DoT)	Rottnest Island PFRS			IAW Rottnest Island Railway Emergency Procedure (October 2013) – (UNDER REVISION).
MARINE OIL POLLUTION	13	Department of Transport (DoT)	Department of Transport (DoT)	RIA Rangers	WESTPLAN Marine Oil Pollution (2015)	Under development	Rapid deployment of hydrophobic booms to contain oil spill (local level) and then IAW WESTPLAN Marine Oil Pollution (2015) .
EARTHQUAKE	14	DFES	SES	Rottnest Island PFRS			IAW WESTPLAN Earthquake (2011) due to low probability of occurrence.
TSUNAMI	15	DFES	SES	Rottnest Island PFRS			IAW WESTPLAN Tsunami (2015) due to low probability of occurrence.

<u>HAZARD / EMERGENCY</u>	<u>PRIORITY LEVEL</u>	<u>HMA</u>	<u>CONTROLLING AGENCY</u>	<u>LOCAL COMBAT AGENCY</u>	<u>WESTPLAN</u>	<u>LOCAL PLAN DATE</u>	<u>STRATEGY</u>
TROPICAL CYCLONE	16	DFES	SES	Rottnest Island PFRS			IAW WESTPLAN Cyclone (2015) due to low probability of occurrence.
SPACE RE-ENTRY DEBRIS	17	WAPOL	WAPOL				IAW WESTPLAN Space Re-entry Debris (2015) due to low probability of occurrence.
NUCLEAR POWERED WARSHIPS	18	WAPOL	WAPOL				IAW WESTPLAN Nuclear Powered Warships (2010) due to low probability of occurrence.

COORDINATION OF EMERGENCY OPERATIONS

It is recognised that the HMAs and combat agencies may require local government resources and assistance in emergency management. The RIA is committed to providing assistance/support if the required resources are available through the Incident Support Group when and if formed.

The HMA, Controlling Agency or LEC in consultation with the HMA is responsible for the implementation of the local arrangements and for activation of the required organisations in accordance with these arrangements.

Incident Support Group (ISG)

The ISG is convened by the Incident Controller (in consultation with the HMA) to assist with overall coordination of services and information during a major emergency incident / event. Coordination shall be achieved through clear identification of priorities by agencies through the sharing of resources and information.

The function of the ISG is to provide support to the IMT. The ISG is a group of persons represented by the different agencies who may have involvement in the incident to assist the Incident Controller in the overall coordination in terms of services (physical, human, information etc.) during a major emergency incident / event.

Activation Triggers for the ISG

The activation triggers for an ISG are outlined in [State EM Policy Statement 5.2.2](#) and [State EM Plan Section 5.1](#). In essence, the requirement is clearly identified if there is a need to coordinate multiple agencies if an incident / event occurs:

- Where an incident is designated as Level 2 or higher;
- Multiple agencies need to be coordinated.

Membership of an ISG

The ISG is comprised of agencies / representatives which provide support to the Controlling Agency during the response phase of an emergency incident / event. Emergency management agencies may be called upon to be liaison officers in an ISG as required. As a rule, the Local Recovery Coordinator should be a member of the ISG from the onset to ensure the consistency of information flow and subsequent transition to recovery.

The representation on the ISG may change depending on the incident, agencies involved and the consequences caused by the incident. Agencies supplying staff to form an ISG must ensure that the relevant staff have been delegated the authority to commit resources / direct tasks.

The RIA shall make available an appropriate staff member to be part of the ISG or act as a liaison officer to an IMT of a large-scale incident on request by the ISG, the Incident Controller or the LEC. The role of this liaison officer is to provide liaison between the Incident Controller / ISG and the RIA, and is in addition to the LRC if already appointed.

Frequency and Location of ISG Meetings

Frequency and location of ISG meetings during an incident will be determined by the Incident Controller and will be relative to the nature and complexity of the incident / event. There shall be a minimum of one (1) meeting per incident. Location of the ISG meetings on Rottnest Island will nominally take place in the Rottnest Island Executive Conference Room, with the meeting room at The Hub (behind Dome Restaurant) being an alternate location.

MEDIA MANAGEMENT & PUBLIC INFORMATION

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the Controlling Agency. The *RIA Communication Plan* (currently in draft) outlines the current communications framework on the Island, and what is required in terms of communications capability during an emergency incident. It will also reference relevant DFES / OEM guidelines to ensure timely and accurate provision of key public information during an emergency incident.

Public Warning Systems

During times of an emergency one of the most critical components of managing an incident is getting information to the public in a timely and efficient manner. This section highlights local communication strategies.

Local Public Warning Systems

<u>Description</u>	<u>Contact Person</u>	<u>Contact Number</u>
PFM SMS NOTIFICATION SYSTEM.	PFM FACILITIES MANAGER	Available upon request.
RIA VISITOR CENTRE RESERVATIONS SMS SYSTEM.	RIA MANAGER – VISITOR EXPERIENCE	Available upon request.
LOCAL MEDIA OUTLETS (RADIO / TELEVISION / NEWSPAPERS).	RIA CORPORATE COMMUNICATIONS MANAGER	Available upon request.
<u>FIRE DANGER RATING (FDR) INFORMATION SIGNS.</u>	RIA FIRE & EMERGENCY SERVICES MANAGER (FESM)	Available upon request.
FIRE STATION AIR-RAID SIREN	RIA FIRE & EMERGENCY SERVICES MANAGER (FESM)	Available upon request.

External Public Warning Systems

The types of warning systems which are categorised according to the incident type, and available to be utilised by the RIA are:

- Bushfire Warning System
- Flood Warning System (BoM)
- Cyclone Warning System
- Standard Emergency Warning Signal (SEWS)

- [Emergency Alert](#)
- [Rottnest Island website](#).

PUBLIC INFORMATION SYSTEM

DFES Public Information Line

If a requirement exists to notify the general public of an incident that may threaten lives or property, DFES will activate the public information system. Emergency alerts will only be issued for incidents such as:

- Fire;
- Flood;
- Earthquake;
- Cyclone;
- Tsunami;
- Hazardous Material (HAZMAT) spill.

The contact telephone number for the DFES Public Line is 13-3337.

Bureau of Meteorology (BoM)

The role of the BoM is to provide weather warning information to the general public. Weather warning services provided include:

- Fire weather warnings;
- Severe thunderstorm and general severe weather warnings;
- Flood warnings;
- Other warnings / alerts.

The BoM also provides current weather radar displays, satellite images, and weather charts & observations. The BoM Recorded Information Line can be accessed by dialling 1300 659 213. Information can also be viewed online via the BoM [W.A. Weather and Warnings](#) website.

The type of warning requested by the HMA to be broadcast to the general public will be based on the assessed imminence, likelihood and scale of the threat to life and / or property. HMAs wishing to request a warning to be broadcast to the public should do so IAW [State EM Policy 5.6 – “Emergency Public Information](#)”. The two prime warning systems commonly utilised during emergency incidents are the Standard Emergency Warning Signal (SEWS) and the Emergency Alert.

Standard Emergency Warning System (SEWS)

The SEWS is a warning signal that is broadcast via radio, TV and other communications media. Its purpose is to alert the community that an official emergency announcement is to follow. The general public is encouraged to listen to these warnings in order to assist in their personal emergency planning. The Rottnest Island Reserve is automatically included in the domain for the use of the SEWS.

Emergency Alert

The Emergency Alert is an automated web-based warning system which delivers both voice and text (SMS) warnings to members of the public in an emergency situation when life may be under threat. Warnings are sent via landline (depending up the location of the telephone handset), or via mobile phone (based on the service address of the phone and the location of the handset). The Rottnest Island Reserve is automatically included in the domain for the use of the Emergency Alert warning system.

Further information on the public information warning systems can be found at <https://www.emergency.wa.gov.au/>

Radio and Web-Based Live Streaming

Radio is the most commonly-used media outlet to communicate important emergency warning information. ABC Local Radio (720AM) provide emergency broadcasts during its scheduled programming when required (at 15 minutes prior to and 15 minutes after the hour when activated). Members of the general public who elect to listen to ABC Local Radio via the web (<http://www.abc.net.au/perth/programs/listenlive.htm>) will also receive the emergency alerts via this means.

FINANCE ARRANGEMENTS

State [EM Policy Section 5.12](#), [State EM Plan Section 5.4 and 6.10](#) and [State EM Recovery Procedures 1-2](#) outlines the responsibilities for funding during multi-agency emergencies. While recognising the above, the RIA is committed to expending such necessary funds within its current budgetary constraints as required to ensure the safety of its residents and visitors. The RIA CEO should be approached immediately an emergency event requiring resourcing by the RIA occurs to ensure the desired level of support is achieved. The RIA has established a cost account code for the tracking of all expenditure related to an emergency incident.

EVACUATION and WELFARE

EVACUATION

Comprehensive emergency management planning should involve planning for community evacuations. Although the actual act of evacuating a community is the responsibility of the Controlling Agency, the local government with the assistance of its LEMC has clear responsibilities to undertake pre emergency evacuation planning. A comprehensive evacuation plan is of considerable value to all agencies with a role in evacuation and can be very effective in assisting the controlling agency to make timely and informed decisions.

Consideration also needs to be given to receiving evacuees from other local governments.

To assist with emergency evacuation planning, SEMC has endorsed the [Western Australian Community Evacuation in Emergencies Guideline](#) which has a section on pre-emergency evacuation planning for local governments and LEMCs and dot point items for consideration. The RIA also has a [Community Evacuation Arrangements and Planning Guidelines](#) document to provide guidance to the Incident Controller in terms of evacuations from the Island.

SPECIAL NEEDS GROUPS

<u>Name</u>	<u>Description</u>	<u>Address</u>	<u>Contact</u>	<u>No. of People</u>	1. <u>Have they got an evacuation plan?</u> 2. <u>Who manages the plan?</u> 3. <u>Has a copy been provided to the LEMC?</u>
Rottnest Island Nursing Post	Primary medical care facility	Abbott Street, Rottnest Island.	08-9292 5086	Max. 9 (nurses & patients)	1. Yes 2. CLINICAL NURSE MANAGER 3. No.
Beaconsfield Primary School – Rottnest Island Campus	Primary education facility	14 Kelly Street, Rottnest Island.	08-9292 5005	Max. 20 (teachers & students).	1. TBA 2. Beaconsfield Primary School 3. No.
Rottnest Island Campground	Tourist camping area	Strue Road, Rottnest Island.	08-9372 9711 (RIA VISITOR CENTRE)	Max. 47	1. Yes 2. Rottnest Island Authority 3. No.
Dormitories	Tourist accommodation	Kingstown Barracks, Rottnest Island.	08-9372 9711 (RIA VISITOR CENTRE)	Max. 164	1. Yes 2. Rottnest Island Authority 3. No.
Youth Hostel Australia dormitories	Tourist accommodation	Kingstown Barracks, Rottnest Island.	08-9372 9711 (RIA VISITOR CENTRE)	Max. 38	1. Yes 2. Rottnest Island Authority 3. No.
Youth Hostel Australia Family Rooms	Tourist accommodation	Kingstown Barracks	08-9372 9711 (RIA VISITOR CENTRE)	Max. 12	1. Yes 2. Rottnest Island Authority 3. No.

ROUTES & MAPS

A map of the entire terrestrial area of Rottnest Island is located at Appendix 7 of these arrangements.

TRAFFIC MANAGEMENT AND ROAD CLOSURES

Road closures (partial or full) that are required to be activated during an emergency incident shall be conducted IAW [State EM Policy 5.8 – “TRAFFIC MANAGEMENT”](#). Within the Rottnest Island Reserve, traffic management will be undertaken by WAPOL when activated by the HMA. The [Traffic Management During Emergencies Guide \(24 May 2016\)](#) provides guidelines as to the conduct of traffic management during emergency incidents. The responsibility for re-opening any road during an emergency rests with the Incident Controller.

WELFARE

Welfare is defined as *“providing immediate and ongoing support services to alleviate, as far as humanly possible, the resultant effects on a person / persons due to an emergency incident”*.

The Department for Child Protection & Family Services (CPFS) has the role of managing welfare during emergency incidents, and has developed a [“Local Emergency Management Plan for the Provision of Welfare Support for the Rottnest Island Authority”](#) document.

LOCAL WELFARE COORDINATOR

The Local Welfare Coordinator for Rottnest Island is appointed by the CPFS District Director to carry out the following functions:

- a) Establish, chair and manage the activities of the Local Welfare Emergency Committee (LWEC), where determined by the District Director;
- b) Prepare, promulgate, test and maintain the Rottnest Island Local Welfare Plans;
- c) Represent the Department and the emergency welfare function on the LEMC and Local Recovery Committee (LRC);
- d) Establish and maintain the Local Welfare Emergency Coordination Centre;
- e) Ensure personnel and relevant organisations are trained and exercised in their welfare responsibilities;
- f) Coordination of the provision of emergency welfare services during the response and recovery phases of an emergency, and;
- g) Represent the Department on the Incident Management Group (IMG) when required.

LOCAL WELFARE LIAISON OFFICER

Rottnest Island is supported by the CPFS in Perth. CPFS staff may not be able to access the Island during an incident, and such the RIA will staff designated welfare centres until the arrival of the CPFS. The Rottnest Island Visitor Centre (VC) maintains a welfare support kit, and staff at the centre will receive annual welfare training from CPFS. The Local Welfare Liaison Officer is nominated by the RIA to coordinate welfare response during emergencies and liaise with the Local Welfare Coordinator, and provide assistance to the Local Welfare Centre, including the

management of emergency evacuation centres such as building opening, closing, security and maintenance. It is expected that CPFS staff will provide advice during the initial phases of an incident. It is important to identify the initial arrangements for welfare to occur, particularly in remote areas, where it may take some time for CPFS to arrive. The Local Welfare Liaison Officer for Rottnest Island is the RIA Visitor Centre Manager.

The guiding document for the provision of welfare support in the event of a large scale incident is the [Local Emergency Management Plan for the Provision of Welfare Support for the Rottnest Island Authority](#).

REGISTER.FIND.REUNITE

When a large scale emergency occurs and people are evacuated or become displaced, one of the areas CPFS has responsibility for is recording who has been displaced and placing the information onto a National Register. This primarily allows friends or relatives to locate each other. Because of the nature of the work involved CPFS have reciprocal arrangements with the Red Cross to assist with the registration process. The RIA will seek the assistance of the Red Cross through CPFS in relation to dealing with displaced individuals.

ANIMAL WELFARE (INCLUDING ASSISTANCE ANIMALS)

As Rottnest Island is classified as an “A” Class Reserve with numerous species of fauna resident on the Island, animal welfare during an emergency incident e.g. large-scale bushfire is an important factor for consideration. Where large numbers of animals are involved and are potentially at risk, the HMA should immediately notify the RIA Senior Ranger and arrange for an Animal Welfare Controller (AWC) to be appointed ASAP to coordinate all animal welfare issues relevant to the incident, including the provision of an animal shelter as required. The rescue and ongoing welfare of animals during an incident shall only occur once the Incident Controller / HMA has advised the AWC that the incident area is safe for entry of personnel.

Persons who have been authorised to bring registered “Assistance Animals” onto the Island will be provided with the necessary assistance from the RIA as required.

Rescue of Animals

The rescue and ongoing welfare of animals during an incident shall only occur once the Incident Controller / HMA has advised the Animal Welfare Controller that the incident area is safe for entry of personnel. Rescue of affected fauna is to be coordinated by the Animal Welfare Controller in consultation with the Incident Controller / relevant HMA.

Injured Animals

Any animal requiring veterinary treatment should be assessed as soon as practicable by a person registered as a veterinary surgeon under the *Veterinary Surgeons Act 1960*. Where an authorised person deems the movement of prolonging of life of an injured animal will cause additional/unreasonable stress to the animals, they may authorise the euthanising of the animal in accordance with the [Animal Welfare Act 2002](#).

Requests for Assistance

Where it is deemed necessary, the Animal Welfare Controller may request assistance from veterinarians or any other person with specialised animal care knowledge. A number of RIA staff are designated as “Honorary Rangers” who will provide assistance to RIA Rangers as required in relation to animal welfare issues during an emergency incident.

The Animal Welfare Controller may also make requests to other Island agencies through the Incident Controller for use of specialised vehicles to assist with evacuation of affected animals. Contractor work teams (PFM) or other island contractors may also be requested to provide assistance with specialised equipment e.g. chainsaws, to assist with the rescue of affected animals

Recovery Management – Fauna

When the emergency incident is deemed to be completed or downgraded to the extent that the RIA believes they have sufficient resources to handle evacuated animals, the AWC (through the Incident Controller / HMA) will release assisting agencies as required.

RECOVERY

Managing recovery is a legislated function of local government and the Local Recovery Management Plan is a compulsory sub-plan of the LEMA. To support the development of the recovery plan the SEMC has endorsed the [Local Recovery Guideline](#). The guideline will assist the RIA to undertake the recovery planning process.

Recovery management is the coordinated process of supporting “*emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing*” [\[s3 of the Act\]](#).

It is a function of a local government / specified public authority to manage recovery following an emergency affecting the community in its district [\[s36\(b\) of the Act\]](#).

AIM OF RECOVERY

The aim of recovery is to restore, as quickly as possible, the quality of life in an affected community so that they can continue to function as part of the wider community. The purpose of the provision of recovery services is to assist the community with its self-management of recovery. It is recognised that if a community experiences a significant emergency incident / event, the community will require support and assistance to supplement the personal, family and community structures which have been impacted.

The extent of recovery activity will depend upon the nature and associated magnitude of the emergency incident. This may require the recovery effort to be coordinated at a State Government level in accordance with the arrangements laid out in [WESTPLAN – Recovery Coordination \(INTERIM 2014\)](#).

The process for recovery from large-scale emergency incidents is detailed in the [Rottnest Island Local Recovery Plan \(2014\)](#).

LOCAL RECOVERY COORDINATOR

Local governments are required to nominate a local recovery coordinator. The Local Recovery Coordinator for Rottnest Island is the RIA Park Services Manager.

Local Recovery Coordinators are to advise and assist the RIA, and coordinate local recovery activities as outlined in [State EM Policy Section 6](#), [State EM Plan Section 6](#) and [State EM Recovery Procedures 1-4](#), and in accordance with the provisions of the [Rottnest Island Local Recovery Plan \(2014\)](#).

EXERCISING, REVIEWING AND REPORTING

AIM OF EXERCISING

Testing and exercising is conducted as required to ensure that the existing emergency management arrangements reflect the current environment, and are workable and efficient for the Rottnest Island LEMC. Carrying out periodic testing of the system ensures that stakeholders and other involved personnel have the necessary qualifications, competencies and experience to meet the requirements of management of incidents and the associated planning.

The exercising of a HMA response to an emergency incident is the responsibility of the relevant HMA; however this can be incorporated into an LEMC exercise.

Exercising the existing LEMA allows the LEMC to:

- Test and evaluate the true effectiveness of the local arrangements;
- Allow involved stakeholders & other members of emergency management agencies the opportunity to provide them with knowledge of their roles and responsibilities and gain invaluable experience;
- Provide sound community education regarding local emergency management arrangements;
- Provide scope for individual agencies to test their response and management procedures in simulated emergency conditions, and;
- Test the abilities of various agencies to work together on common tasks and to assess the inter-agency effectiveness.

Details on requirements for testing arrangements can be found at [State EM Policy Section 4.8](#), [State EM Plan 4.7](#) and [State EM Preparedness Procedure 19](#).

The RIA will ensure a consistent approach to the development and subsequent conduct of LEMA exercises. Where possible, documentation format found at [State EM Preparedness Procedure 19](#) should be utilised in order to maintain a consistent approach to exercise management.

FREQUENCY OF EXERCISES

The Rottnest Island LEMA will be tested annually, and the RIA shall also conduct a minimum of one (1) multi-agency exercise annually, with a post exercise report to be forwarded to the regional DEMC in the required format as per [State EM Policy Section 4.8](#), [State EM Plan 4.7](#) and [State EM Preparedness Procedure 19](#).

TYPES OF EXERCISES

The type of exercise conducted can vary dependent on what the LEMC wishes to achieve out of the exercise, and can take the form of:

a) Discussion (Seminars, Workshops, Desktop Scenario)

This format is designed to stimulate inter-agency discussion on LEMA issues to assess plans, policies, procedures etc. as part of preparation for a practical scenario exercise.

b) Functional (Drill or Games Style)

This is a repetitive, methodical-type activity undertaken to reinforce procedures, skills or arrangements, and to evaluate inter-agency cooperation / coordination.

c) Full Deployment (Practical Field Exercise)

This is a large-scale / complex exercise conducted in real-time simulated conditions with deployment of personnel and / or resources. This type of exercise seeks to provide a more realistic assessment of current LEMA arrangements and the capability of key personnel to carry out key emergency management functions.

Post-Exercise Reports (POSTEX)

The RIA LEMC shall report their exercise schedule to the regional DEMC by 01 May annually for submission to the Exercise Management Advisory Group (EMAG) to be included in the SEMC Annual Report.

REVIEW OF LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

The RIA LEMA shall be reviewed annually and amended as required IAW [State EM Policy Section 2.5](#), and replaced whenever the RIA deems it appropriate (s42 of the Act).

The Rottnest Island LEMA is to be reviewed and amended as follows (IAW [State EM Policy Section 2.5](#)):

- a) Contact lists reviewed and updated quarterly;
- b) Post-incident review where it is determined that the LEMA was implemented;
- c) Post-exercise review where the arrangements were exercised;
- d) Whole-of-LEMA review to be undertaken every two (2) years;
- e) When circumstances dictate the requirement for more frequent reviews.

The Executive Officer for the Rottnest Island LEMC shall be responsible for carrying out the reviews and distribution of resulting documentation.

Review of LEMC Positions

The RIA, in consultation with the parent organisations of the Committee members, shall determine the term and composition of the LEMC.

Review of the LEMA Resources Register

The LEMC Executive Officer shall be responsible for annual review and update of the LEMA Resources Register; however, any amendments to the register shall be tabled at any LEMC meeting as required.

Annual Reporting

The annual report of the LEMC is to be completed and submitted to the regional DEMC within two (2) weeks of the end of the fiscal year for which the annual report is prepared. The LEMC is also required to submit a signed hard copy of the report (utilising the required SEMC template) to the Executive Officer of the regional DEMC [\[s.40 \(1\) of the Act\]](#).

The LEMC annual report is to contain, for the relevant reporting period:

- a. The description of the area covered by the LEMC;
- b. A description of activities undertaken by the LEMC, inclusive of:
 - i. The number of LEMC meetings and the number of meetings each member or their nominated alternate attended;
 - ii. A description of emergencies within the area of operation of the LEMC involving the activation of an Incident Support Group (ISG);
 - iii. A description of exercises that exercised the LEMA for the area of operation of the LEMC;
 - iv. The level of development of relevant LEMA for the area of operation of the LEMC (e.g. draft, approved, under review etc.);
 - v. The level of development of the Local Recovery Plan for the area covered by the LEMC;
 - vi. The progress of establishment of a risk register for the area of operation covered by the LEMC;
 - vii. A description of major achievements against the LEMC Annual Business Plan.
- c. The text of any direction given to it by the Rottnest Island Authority;
- d. The major objectives of the Annual Business Plan of the LEMC for the forthcoming fiscal year.

ANNUAL BUSINESS PLAN

[State EM Policy Section 2.5](#) provides each LEMC will complete and submit to the regional DEMC an annual report at the end of each fiscal year. A requirement of the Annual Report is to have a Business Plan developed.

It is appreciated that on occasion the SEMC will establish an Annual Business Plan template for use by LEMCs. The Rottnest Island LEMC will utilise the current Annual Business Plan template as provided.

Appendix 1 – HMA CONTACT DETAILS

<u>HAZARD</u>	<u>HMA</u>	<u>EMERGENCY NUMBER</u>	<u>LANDLINE</u>	<u>LOCAL CONTACT DETAILS</u>
Air Transport Emergency	WAPOL	000	131 444	Available upon request.
Animal & Plant Biosecurity	Department of Agriculture and Food	Manager Emergency Services (08) 9368 3418		Available upon request.
Building Collapse	DFES	000	132 500	Available upon request.
Bush Fire / Urban Fire	DFES	000		
CBRN (Chemical, Biological, Radioactive, Nuclear defence)	DFES	000		
Cyclone	DFES	000	132 500	
Earthquake	DFES	000	132 500	
Flood	DFES	000	132 500	
Gas Supply Disruptions	Office of Energy	08-9420 5720	08-9420 5720	
Hazardous materials (HAZMAT) incidents (including radioactive materials).	DFES	000		Available upon request.
Human Epidemic	Department of Health	Communicable Disease Control Directorate (08) 9222-2777		Available upon request.

Land Search & Rescue	WAPOL	000	131 444	Available upon request.
Fuel Shortage Emergencies	Office of Energy	08-9420 5720	08-9420 5720	Available upon request.
Marine Oil Pollution	Department of Transport (DoT)	08-9216 8902	Coordinator Oil Spill Response (1300 863 308)	Available upon request.
Marine Search & Rescue	WAPOL	000	131 444	Available upon request.
Marine Transport Emergencies	Department of Transport (DoT)	08-9216 8200	08-9216 8200	Available upon request.
Nuclear Powered Warships	WAPOL	000	131 444	Available upon request.
Road Transport Emergencies	WAPOL	000	131 444	
Space Re-entry Debris	WAPOL	000	131 444	
Storm	DFES	000	132 500	Available upon request.
Terrorist Act	WAPOL	000	131 444	Available upon request.
Tsunami	DFES	000	132 500	Available upon request.
Welfare Support	CPFS	Available upon request.		Available upon request.

Appendix 2 - LEMC / DEMC Emergency Contact List

<u>ROLE</u>	<u>NAME</u>	<u>EMERGENCY CONTACT INFORMATION</u>
<u>Local Government(s)</u>	City of Cockburn	08-9411 3444
<u>Local Emergency Management Committee</u>	Rottnest Island Authority Brendon McLaughlin (Executive Officer)	Available upon request.
<u>Local Emergency Coordinator</u>	SGT Graeme Bond (OIC Rottnest Island Police)	(Available upon request.
<u>Local Recovery Coordinator</u>	Clint Hull (RIA Park Services Manager)	Available upon request.
<u>EM District</u>	South Metropolitan	
<u>District Emergency Management Committee</u>	Merveen Cross (Executive Officer)	Available upon request.
<u>District Emergency Coordinator</u>	Superintendent Andy Russell (WAPOL)	Available upon request.

Appendix 3 - ROTTNEST ISLAND LEMC Membership Contact Directory

<u>TITLE</u>	<u>ORGANISATION</u>	<u>CONTACT DETAILS</u>	<u>LEMC Duties</u>
<u>Michelle Reynolds</u>	CEO RIA.	Available upon request.	Chairperson - Rottnest Island LEMC and LRC.
<u>Declan MORGAN</u>	RIA, GM – Environment, Heritage, & Parks	Available upon request.	Deputy Chairperson – Rottnest Island LEMC and LRC.
<u>Brendon McLAUGHLIN</u>	Fire and Emergency Services Manager, RIA	Available upon request.	Executive Officer – Rottnest Island LEMC, Combat Agency (Private Fire & Rescue Service).
<u>Graeme BOND</u>	Sergeant - Western Australia Police. OIC Police Station, Rottnest Island	Available upon request.	<ul style="list-style-type: none"> • Local Emergency Coordinator. • Combat Agency (Policing).
<u>Clint HULL</u>	RIA Park Services Manager	Available upon request.	Local Recovery Coordinator.
<u>David CHARLTON / Claire PARSONS</u>	Nursing Manager Nursing Post Rottnest Island	Available upon request.	<ul style="list-style-type: none"> • Combat Agency, • Manager – Nursing Post. • Provide medical support during emergency.

<p><u>Merveen CROSS</u></p>	<p>Community Emergency Management Adviser (Metropolitan) Office of Emergency Management (OEM) Level 1, Dumas House, West Perth, W.A. 6005</p>	<p>Available upon request.</p>	<ul style="list-style-type: none"> • OEM Representative
<p><u>Terry SILLITTO</u></p>	<p>District Emergency Services Officer Fremantle, Rockingham & Peel Districts, Department for Child Protection & Family Services (CPFS).</p>	<p>Available upon request.</p>	<p>Deputy Chair LRC, Coordinate welfare support for those affected by emergency.</p>
<p><u>Greg PENNEY</u></p>	<p>District Officer – Cockburn Sound (DFES) Emergency Services Complex 20 Stockton Bend COCKBURN CENTRAL W.A. 6164</p>	<p>Available upon request.</p>	<ul style="list-style-type: none"> • Combat Agency. • DFES Representative
<p><u>Chris DERRICK</u></p>	<p>Island Operations Manager Programmed Facilities Management Watjil Place ROTTNEST ISLAND W.A. 6161</p>	<p>Available upon request.</p>	<ul style="list-style-type: none"> • Support Agency; • Manager and representative of Island facilities management contractor for Island.
<p><u>Rob STEWART</u></p>	<p>Manager – Disaster Preparedness & Management Fiona Stanley Hospital 102 - 118 Murdoch Drive, MURDOCH W.A. 6150</p>	<p>Available upon request.</p>	<ul style="list-style-type: none"> • Support Agency; • Provides advice to the Nursing Post in terms of disaster management planning.

<p><u>Tyron WILSON</u></p>	<p>Fleet Master ROTTNEST EXPRESS FERRIES 1 Emma Place, Rous Head, North Fremantle WA 6159</p>	<p>Available upon request.</p>	<ul style="list-style-type: none"> • Support Agency; • Provides ferry transport solutions to the IMT in the event of a large-scale incident, including all ferry coordination.
<p><u>Luke CRISPIN / James MULHOLLAND</u></p>	<p>Managing Directors ROTTNEST FAST FERRIES Shop 56 Southside Drive Hillarys Boat Harbour HILLARYS WA 6025</p>	<p>Available upon request.</p>	<ul style="list-style-type: none"> • Support Agency; • Provides ferry transport solutions to the IMT in the event of a large-scale incident.
<p><u>Steve HALL</u></p>	<p>Manager - Emergency Management Unit St. John Ambulance W.A. 209 Great Eastern Hwy Belmont 6984</p>	<p>Available upon request.</p>	<ul style="list-style-type: none"> • Combat Agency • SJA Representative

Appendix 4 - Agency Contact List

<u>SUPPORT FUNCTION</u>	<u>HMA</u>	<u>CONTACT NUMBER</u>
<u>Community Information</u>	WA Police	131 444
<u>Health and Medical Services</u>	Department of Health	08-9328 0553
<u>Welfare Services</u>	Department for Child Protection & Family Services	Available upon request.
<u>Recovery / disaster declaration / funding</u>	Department of the Premier and Cabinet	08-9222 9888
<u>Lifelines</u>	<ul style="list-style-type: none"> a) Western Power b) Water Corporation c) Main Roads W.A. d) Alinta Gas 	<ul style="list-style-type: none"> a) 13 13 51 b) 13 13 75 c) 1800 800 009 d) 13 13 52
<u>Local government</u>	City of Cockburn	08-9411 3444

Appendix 5 - Critical Infrastructure Register

<u>INFRASTRUCTURE</u>	<u>INFRASTRUCTURE OWNER AND DETAILS</u>	<u>IMPACT / STRATEGY / PRIORITY</u>
Radio repeater tower for RIA, WAERN, WAPOL, PFM	<p>Operator: Rottnest Island Authority, 1st Floor E-Shed, Fremantle W.A. 6160.</p> <p>Manager: Programmed Facilities Management, Watjil Place, Rottnest Island W.A. 6161</p> <p>(P) 08-9292-5233 (M) Available upon request.</p>	<p><u>Impact:</u> Loss of emergency services communication due to Island-wide power outage.</p> <p><u>Strategy:</u> Park Services to facilitate portable generator connection operation and at transmitter site.</p> <p><u>Priority:</u> High priority for reconnection.</p>
Desalination Plant	<p>Operator: Rottnest Island Authority, 1st Floor E-Shed, Fremantle W.A. 6160.</p> <p>Manager: Programmed Facilities Management, Watjil Place, Rottnest Island W.A. 6161</p> <p>(P) 08-9292-5233 (M) Available upon request.</p>	<p><u>Impact:</u> Inability to convert salt water to fresh water and resultant effect on freshwater aquifer allowance. Potential for health & welfare issues for Island occupants.</p> <p><u>Strategy:</u> As per PFM <u><i>Water Services Recovery & Contingency Plan V4.1 (March 2016)</i></u>.</p> <p><u>Priority:</u> High priority for re-establishment of services (within 24hrs of failure).</p>
Waste Water Treatment Plant (WWTP)	<p>Operator: Rottnest Island Authority, 1st Floor E-Shed, Fremantle W.A. 6160.</p> <p>Manager: Programmed Facilities Management, Watjil Place, Rottnest Island W.A. 6161</p> <p>(P) 08-9292-5233 (M) Available upon request.</p>	<p><u>Impact:</u> Inability to recycle waste water and resultant effect on freshwater aquifer allowance. Potential for health & welfare issues for Island occupants.</p> <p><u>Strategy:</u> As per PFM <u><i>Water Services Recovery & Contingency Plan V4.1 (March 2016)</i></u>.</p> <p><u>Priority:</u> High priority for re-establishment of services (within 24hrs of failure).</p>

<u>INFRASTRUCTURE</u>	<u>INFRASTRUCTURE OWNER AND DETAILS</u>	<u>IMPACT / STRATEGY / PRIORITY</u>
<p>Powerhouse (Diesel generators and distribution transformers)</p>	<p>Operator: Rottnest Island Authority, 1st Floor E-Shed, Fremantle W.A. 6160.</p> <p>Manager: Programmed Facilities Management, Watjil Place, Rottnest Island W.A. 6161</p> <p>(P) 08-9292-5233 (M) Available upon request.</p>	<p><u>Impact:</u></p> <ol style="list-style-type: none"> 1. Loss of power services to all settlement residential, government agency, business services and aerodrome. 2. Inability to run key infrastructure equipment i.e. water / transfer pumps, WWTP, desalination plant, chlorine treatment plant etc. <p><u>Strategy:</u> As per PFM <i>Electrical Disaster Recovery Plan Rev 3.0 (Feb 2016)</i>.</p> <p><u>Priority:</u> High priority for re-establishment of services (within 24hrs of failure).</p>
<p>Water storage / production / pumping stations (saline bores, chlorination treatment, and sewage).</p>	<p>Operator: Rottnest Island Authority, 1st Floor E-Shed, Fremantle W.A. 6160.</p> <p>Manager: Programmed Facilities Management, Watjil Place, Rottnest Island W.A. 6161</p> <p>(P) 08-9292-5233 (M) Available upon request.</p>	<p><u>Impact:</u> Inability to transfer water throughout Island water system and resultant effect on freshwater aquifer allowance. Potential for health & welfare issues for Island occupants.</p> <p><u>Strategy:</u> As per PFM <i>Water Services Recovery & Contingency Plan V4.1 (March 2016)</i>.</p> <p><u>Priority:</u> Connection priority 1 as per PFM Draft Recovery Plan (Electrical) 2016.</p>
<p>Aerodrome</p>	<p>Operator: Rottnest Island Authority, 1st Floor E-Shed, Fremantle W.A. 6160.</p> <p>Manager: Programmed Facilities Management, Watjil Place, Rottnest Island W.A. 6161</p> <p>(P) 08-9292-5233 (M) Available upon request.</p>	<p><u>Impact:</u> Inability to conduct passenger medevac (RFDS) and lessening of tourism numbers by air due to damage to runway</p> <p><u>Strategy:</u></p> <ol style="list-style-type: none"> 1. Air traffic to be via rotary means (helicopter) only. 2. Develop procedure for supply of back-up power for emergency aerodrome lighting. <p><u>Priority:</u> Medium priority.</p>

<u>INFRASTRUCTURE</u>	<u>INFRASTRUCTURE OWNER AND DETAILS</u>	<u>IMPACT / STRATEGY / PRIORITY</u>
<p>Above-ground power corridor (11Kv)</p>	<p>Operator: Rottnest Island Authority, 1st Floor E-Shed, Fremantle W.A. 6160.</p> <p>Manager: Programmed Facilities Management, Watjil Place, Rottnest Island W.A. 6161</p> <p>(P) 08-9292-5233 (M) Available upon request.</p>	<p><u>Impact:</u> Loss of power services to Wadjemup Lighthouse (AMSA), RIA communications network infrastructure, domestic electrical services (Lighthouse Keeper’s Cottage).</p> <p><u>Strategy:</u> As per PFM <i>Electrical Disaster Recovery Plan Rev 3.0 (Feb 2016)</i>.</p> <p><u>Priority:</u> High priority for re-establishment of services (within 24hrs of failure).</p>

Appendix 6 - Key Organisations

Key Participating Organisations and their Responsibilities

Key participating organisations and their responsibilities are detailed below. Their responsibilities and tasks are specifically emergency management only and do not reflect the daily routine of Statutory Authorities, although it is recognised that these are an integral part of the Emergency Management response.

Each organisation shall provide a Liaison Officer to the Emergency Coordination Centre when applicable and where resources permit.

<u>ROLE / RESPONSIBILITY</u>	<u>CONTACT NAME</u>	<u>PHONE</u>
<p style="text-align: center;"><u>ROTTNEST ISLAND POLICE</u></p> <ul style="list-style-type: none"> • Provide the Local Emergency Coordinator. • Acts as HMA for: <ul style="list-style-type: none"> • Air Transport Emergencies; • Civil Unrest / Terrorist Act; • Land Search and Rescue; • Marine Search and Rescue; • Nuclear Powered Warships; • Road Transport Emergencies; • Shark Attack; • Space Re-entry Debris • Provide a Coordination Centre or field facility, to manage its Hazard Management Agency responsibilities. • Ensure the provision of staffing and management of the Rottnest Island Local Emergency Co-ordination Centre. 	SGT Graeme Bond	(P) 08-9292 5029 (M) Available upon request.

<ul style="list-style-type: none"> • Maintain a Contact Register of personnel able to supply support and resources to the Local Emergency Co-ordination Centre. • Carry out survey and assessment of damage caused by hazards for which it is the Hazard Management Agency, and provide survey and assessment teams to assist other Hazard Management Agencies. • Manage the survey and assessment arrangements during major operations. • Manage all evacuation operations. • Manage Personal Support Services. • Manage Financial Assistance. • Manage registration and assist with inquiries. 		
<p style="text-align: center;"><u>ROTTNEST ISLAND PRIVATE FIRE AND RESCUE SERVICE (PFRS)</u></p> <ul style="list-style-type: none"> • Act as the Combat Agency for: <ul style="list-style-type: none"> • Fire (Settlement and Reserve); • Hazardous materials (HAZMAT) emergencies; • Cliff, well & other land rescues; • Earthquake; • Storm / tempest; • Tsunami; • Landslide; • Rail transport emergencies; • Cyclone; • Ferry emergency (jetty). • Provide fire prevention and suppression for the safety of life and property endangered by fire on Rottnest Island. • Provide rescue resources as appropriate. 	<p style="text-align: center;">Brendon McLaughlin (RIA Fire & Emergency Services Manager)</p>	<p style="text-align: center;">(M) Available upon request.</p>

<ul style="list-style-type: none"> • Provide Incident Controller where necessary. • Provide a Coordination Centre or field facility to manage its HMA responsibilities. • Carry out survey assessment of damage caused by hazards for which it is the HMA, and provide survey and assessment teams to assist other Hazard Management Agencies. • Provide a Liaison Officer to the Local Emergency Co-ordination Centre if required. • Provide support to the Local Emergency Co-ordinator as requested. 		
<p style="text-align: center;"><u>ROTTNEST ISLAND AUTHORITY</u></p> <ul style="list-style-type: none"> • Provide a Local Recovery Co-ordinator to manage the recovery operation • Make available Authority's resources to support an emergency operation. • Provide additional staff to the Welfare Co-ordinator if required. • Provide an alternative Local Emergency Co-ordination Centre if required. • Provide a Liaison Officer at the Local Emergency Co-ordination Centre. • Provide catering for emergency service personnel. 	<p style="text-align: center;">Michelle Reynolds (CEO)</p>	<p>(P) 08-9432 9330 (M) Available upon request.</p>
<p style="text-align: center;"><u>ROTTNEST ISLAND AUTHORITY RANGER SERVICES</u></p> <ul style="list-style-type: none"> • Act as the Combat Agency for: <ul style="list-style-type: none"> ○ Marine oil pollution incidents (local) ○ Wildlife / fauna emergencies. 	<p style="text-align: center;">Senior Ranger Doug Long</p>	<p>(P) 08-9372 9788 (M) Available upon request.</p>

<p style="text-align: center;"><u>ROTTNEST ISLAND NURSING POST</u></p> <ul style="list-style-type: none"> • Act as the HMA for: <ul style="list-style-type: none"> ○ All medical-related treatment and care on Rottnest Island. • Provide a Medical Co-ordinator to manage the Medical Support Plan. • Provide triage and medical teams at the incident site as required. • Provide treatment and care for casualties. • Provide for registration of casualties. • Provide medical supplies as required. • Provide a Medical Liaison Officer at the Local Emergency Co-ordination Centre if required. • Provide first aid services at Welfare Centres if required. • Provide Ambulance service and patient care. 	<p>David Charlton</p>	<p>(P) 08-9292 5030 (F) 08-9292 5121 (M1) Available upon request. (M2) Available upon request.</p>
<p style="text-align: center;"><u>PROGRAMMED FACILITIES MANAGEMENT</u></p> <ul style="list-style-type: none"> • Act as the Combat Agency for: <ul style="list-style-type: none"> ○ Fuel Shortage Emergencies; ○ Infrastructure Failure (power / water etc.). • Provide a liaison person at the Rottnest Island Local Emergency Coordination Centre. • Make available all equipment and resources to support any emergency operation. • Ensure the airport is operational. 	<p>Chris Derrick (PFM Island Operations Manager)</p>	<p>(P) 08-9292-5233 (M) Available upon request.</p>

<p style="text-align: center;"><u>DEPARTMENT FOR CHILD PROTECTION & FAMILY SERVICES (CPFS)</u></p> <ul style="list-style-type: none"> • Act as the Combat Agency for: <ul style="list-style-type: none"> ○ Provision of welfare response services during emergency incidents; ○ Provision of a Welfare Coordinator to assist local island coordinators / liaison officers; ○ Manage welfare centres as required; ○ Other welfare-related functions as necessary during Recovery. • Provide a representative for the Rottnest Island LEMC; • Make available all equipment and resources to support any emergency incident. 	<p>Terry Sillitto Senior District Emergency Services Officer</p> <p>Metro South - Fremantle - Rockingham - Peel</p>	<p>Ph: (08) 9431-8818</p> <p>(M) Available upon request.</p>
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Appendix 7 – ROTTNESST ISLAND TERRESTRIAL MAP



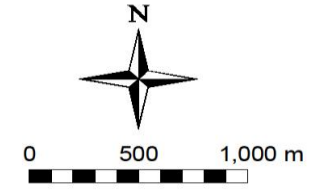
Grid Ref	D - K	Grid Ref	L - O	Grid Ref	P - R	Grid Ref	S - W	Grid Ref
A - C	DEFENCE RD	M-4, N-4, N-5	Lady Edeline Beach	G-7	Padbury Flat	O-3	Salmon Bay	M-8
ABBOTT ST	DEFENCE ROAD Fire Trail	M-3, M-4, N-4, N-5	Lake Baghdad	O-3	Parakeet Bay	N-2	Salmon Point	O-10
Abraham Point	DIGBY DR	B-10, D-9, G-8, I-7, J-7, K-7, K-8, L-6	Lake Negri	M-4	Parakeet Swamp	M-2	Salmon Swamp	M-7
ALIKEN WAY	Eagle Bay	C-9	Lake Sinus	N-4	Parker Point	Q-10	Serpentine Lake	P-5
ALLEN ST	Fairbridge Bluff	N-8	Lake Timperley	O-5	PARKER POINT RD	M-7, N-7, N-8, O-8, O-9, O-10, P-8, P-9	Signal Hill	S-3
ANGELO ST	Fays Bay	P-2	Lake Vincent	N-4	Paterson Beach	T-7	SOMERVILLE DR	S-3
Armstrong Hill	Fish Hook Bay	B-10	LANCER ST	S-2	Peacock Flats	N-5	Strategic Track	F-9
Armstrong Point	Forbes Hill	O-5	Lighthouse Swamp	L-6	Pearse Lakes	P-5	Stark Bay	H-6
ARMY JETTY RD	Garden Lake	R-3	Little Armstrong Bay	L-2	Phillip Point	V-5	Stark Jetty	S-3
Bare Hill	GEM RD	S-2	Little Georgie Bay	O-2	Pink Lake	M-4	Stark Pinnacle	I-6
Barker Swamp	GEORGE BAY RD	P-3, Q-3, Q-4, R-4	Little Parakeet Bay	N-2	Point Clune	P-1	Strickland Bay	G-8
Barnett Gully	Government House Lake	R-5	Longreach Bay	Q-2	Porpoise Bay	Q-8	TEMERAIRE RD	Q-3, P-3
Bathurst Point	GOVERNOR CIRCLE	U-5, V-5	Longreach Point	P-2	Porpoise Bay Fire Trail	Q-5, Q-6, Q-7, Q-8	The Basin	R-2
Bathurst Point Lighthouse	Guns Lookout	N-6	Lookout Hill	R-7	Radar Hill	C-10	Thomson Bay	T-4, U-4
BATTERY RD	HENDERSON AVE	S-3	Mabel Cove	C-8	RAVEN RD	S-2	TRANSIT RD	S-2
BEDFORD AVE	Hennetta Rocks Fire Trail	S-6, S-7, T-6	MACEDON AVE	S-2	Ricey Beach	I-4	Tree Hill	Q-8
Bickley Battery Fire Trail	Herschel Lake	P-4	MAPLEY ST	S-3	Rocky Bay	F-7	Vera Rocks	Q-8
Bickley Bay	JEANNIES LOOKOUT	P-10	MAPLESON RD	R-3, S-3	Roland Smith Monument	F-8	View Hill	R-4
Bickley Point	JETTY ACCESS	K-8	Marjorie Bay	D-8	Rottnest Island Aerodrome	S-6	VINCENY WAY	S-2, S-3
Bickley Swamp	Jimmy Woods Terminal	S-5	Marjories Pool	E-7	Rottnest Island Country Club	R-3	VIAMINGH LOOKOUT	R-4
Borefields North Fire Trail	KARLAK BOODJAR RD	R-3, S-3, S-4	Mary Cove	J-8	Rottnest Island Primary School	S-3	VIAMINGH WAY	S-4, T-4
Borefields South Fire Trail	KATEMERAIRE RD	O-3, P-3	MCCALLUM AVE	S-4	Rottnest Police Station	S-3	Wadgemup Hill	L-6
BOREHAM WAY	KELLY ST	S-2, S-3	Mount Herschel	P-3			WADJEMUP RD	L-6, L-7
BOVELL WAY	King Head	C-8	Nancy Cove	K-8			WATJIL PL	S-4
BRAND WAY	KINGSTOWN RD	U-5, V-5	Narrowneck	F-8			Watson Glade	P-9
Bulldozer Swamp	KINGSWAY	R-2, S-3	NGALIWANGA BANAN	J-3, K-3			WELCH RD	S-4
Cape Hayward	KOORA NORTUJI WANGKINY CT	R-3	North Point	N-2			White Hill	I-7
Cape Viamingh			OFFICER PL	U-5			Wilson Bay	D-10
Catherine Bay			Oliver Hill	N-6				
Catherine Beach			One Post Hill	D-9				
Causeway								
Causeway								
Charlotte Point								
City Of York Bay								
Conical Hill								
CUSACK ST								

Rottnest Island

Rottnest Island Authority



Projection: GDA MGA 50
Production Date: 14th November 2012



Disclaimer: The RIA accepts no responsibility for the accuracy of this image, or the results of any actions taken when using this image.

Appendix 8 – List of Available Resources

<u>RESOURCE</u>	<u>QTY</u>	<u>NOTES</u>	<u>CONTACT AND LOCATION</u>
• Mitsubishi Triton passenger vehicle / utility.	8	Seating capacity: 2-4 depending on function.	Programmed Facilities Management, Watjil Place, Rottnest Island W.A. 6161 POC: Chris Derrick (Island Operations Manager) (P) 08-9292-5233 (M) Available upon request. (E) Chris.Derrick@programmed.com.au
• Renault Kangoo passenger vehicle.	7	Seating capacity – 2.	
• Bobcat T590 skid-steer loader.	1	Specific qualification required to operate	
• Street sweeper.	2	1 x truck unit, 1 x trailer unit.	
• Trailers.	7	Various models & sizes	
• Golf buggy vehicle.	7	Electric powered	
• Manitou X372 telehandler.	1	Front-end loader & forklift capability. Specific qualification required to operate	
• Toyota Tow Motor vehicle.	2	Used for luggage collection & delivery.	

<u>RESOURCE</u>	<u>QTY</u>	<u>NOTES</u>	<u>CONTACT AND LOCATION</u>
• Isuzu NPR400 flat-bed truck.	2	N/A	Programmed Facilities Management, Watjil Place, Rottnest Island W.A. 6161 POC: Chris Derrick (Island Operations Manager) (P) 08-9292-5233 (M) Available upon request. (E) Chris.Derrick@programmed.com.au
• Forklift	3	Specific qualification required to operate	
• Hyundai iLoad light commercial vehicle	4	N/A	
• Renault Master L4 light commercial vehicle.	3	Used for luggage collection & delivery.	
• Genie Elevated Work Platform (EWP).	1	N/A	
• Volvo B10L coach.	4	<ul style="list-style-type: none"> • 42 SEATS, NIL TOWING CAPABILITY 	Adams Coachlines Watjil Place, Rottnest Island W.A. 6161 POC: John Weatherhead (Operations Supervisor - Rottnest Island) (P) (08) 9372 9749 (M) Available upon request. (E) john.weatherhead@goadams.com.au
• Hino RB8 Coaster Bus (Manual)	2	<ul style="list-style-type: none"> • 1 x 26 SEAT WITH WHEELCHAIR HOIST • 1 x 35 SEAT – NO WHEELCHAIR HOIST 	
• Hino RB8 Coaster Bus (Automatic)	2	<ul style="list-style-type: none"> • 35 SEATS. • TOWING CAPABILITY. 	

<u>RESOURCE</u>	<u>QTY</u>	<u>NOTES</u>	<u>CONTACT AND LOCATION</u>
<ul style="list-style-type: none"> BCI double-door coach. 	2	<ul style="list-style-type: none"> 42 SEATS WITH TOWING CAPABILITY 	
<ul style="list-style-type: none"> Optare Solo SR coach 	1	<ul style="list-style-type: none"> 32 SEAT CAPACITY. Operated by Rottnest Express. 	