

How to use this interactive form

- Step 1: Download this pdf to your computer.
- Step 2: Fill out the form electronically.
- Step 3: SAVE.
- Step 4: Send completed booking form by clicking on email address in text.
Make sure to attach booking form to your email.



RIA Conservation Centre / The Stables House – Booking Form

Please return this form ASAP to Research Program Coordinator on research.enquiries@rotnnestisland.com
Alternatively return by post to Research Program Coordinator, Rottnest Island Authority, PO Box 693, Fremantle WA 6959.

Date booking made:

Details of person making the booking		
Contact Name:		
Invoice to be made out to (please write school/business/person's name):		
Address for invoice (including PO Box number if applicable):		
Mobile:	Phone:	Fax:
Email:		
Details of group to occupy Research Station		
Group name / Institution:		
Arrival date:	Departure date:	
Number of nights stay:	Number in group: Male Female	
NB – The Stables House cannot be occupied before 10am on the day of arrival, and must be vacated by 9am on the date of departure.		
Group leader details		
Name:		
Mobile:	Phone:	Fax:
Email:		
Paying for your stay		
\$32.00 per person per night = person x number of nights stay = \$		
Method of payment		
Invoice from RIA ¹	Cheque (made out to Rottnest Island Authority)	
EFT Payment	Credit Card	Internal RIA Booking
EFT Details		
Acct Name:	Financial Institution:	
BSB:	Acct No:	
Credit Card details		
Visa	MasterCard	
Name on Card:		
Card Number:	/ / /	Expiry Date: / 3 digit number on rear of card:

¹ Note that the invoice will be made out to the details contained in the first section 'Details of person making the booking'. Please amend the first section if you require the invoice to be sent elsewhere e.g. if a University or Government Department is covering the cost of your stay.

Internal Use only

approved _____

not approved _____

Director Environment Heritage and Park Services