



This interactive form is best viewed on a desktop computer using [Adobe Acrobat Reader](#).

Has the authorised user paid mooring licence or authorised user fees for the current season for the nominated vessel?

No – This authorisation form must be accompanied by an [application for authorised user permit](#) which has been completed and signed by the authorised user.

Yes – This authorisation form must be completed by the individual who currently has the vessel nominated with Rottnest Island Authority (RIA) and cannot be completed by a joint owner of the vessel.

Any authorised user permit stickers previously issued for your vessel for the current season must be returned to: Marine Administration, Rottnest Island Authority, PO Box 693, Fremantle WA 6959.

Authorised user and nominated vessel details

Full name		Email account ID	
Vessel registration	Vessel name	Length (m)	Draft (m)
Full name(s) of registered owner(s)			

Mooring licensee and mooring site details

Full name		Email account ID	
Mooring site	Maximum vessel length (m)	Date of last inspection	/ /

Authorisation agreement and declaration

Both parties hereby agree in accordance with the [Rottnest Island Authority Act 1987](#), the [Rottnest Island Regulations 1988](#), the [terms and conditions of vessel entry to the Rottnest Island reserve](#), the [shared mooring system information and guidelines](#), and their mooring licence and authorised user permit agreements, that:

1. Permissions for use of the licensee's mooring given by the licensee will not be recognised unless this authorisation form has been submitted to and approved by Rottnest Island Authority (RIA), and that the relevant authorised user permit sticker is displayed on the authorised vessel.
2. Upon approval by RIA this authorisation is valid until the mooring licence ceases to have effect, the authorisation is revoked by the licensee, the authorised user permit is cancelled, or the permit is not renewed by the authorised user prior to 31 August 2025.
3. The licensee is responsible for providing permission to the authorised user to occupy their mooring site at a particular time, and any conflicts between licensees and their authorised users is a matter dealt with by the licensee and not RIA.
4. For the purposes of this authorisation only, RIA will provide the mobile phone number and email address for each party to the other via means of the email account ID nominated by each party, to allow the approved authorised user to contact the licensee to obtain their consent to occupy their mooring site. Both parties agree to not provide, or allow to be provided, the personal contact information given to them by RIA to any other individual or third party and to take all reasonable precautions necessary to ensure the security of that confidential information.
5. They will ensure their personal contact information is kept current with RIA at all times and will advise RIA and the respective parties when their contact information has changed.

By signing this authorisation form both parties are declaring their identity as the individuals named and that the information provided is true and correct to the best of their knowledge. Both parties understand it is an offence under the Regulations to provide, or to authorise or permit to be provided, information to RIA that is known to be false or misleading in a material manner, or to omit information whereby the omission renders the information provided as misleading, and that it is an offence to alter information on an authorisation document issued by a mooring site licensee.

6. The licensee is responsible for maintaining the mooring apparatus as safe to use, is under current inspection at all times, and for providing RIA with a copy of the mooring inspection report within 7 days of inspection. Should RIA not hold a current inspection report for the mooring the licensee must not permit use of the mooring.
7. The licensee confirms that the mooring apparatus has been certified and that a current inspection report has been provided to and approved by RIA showing that the site is certified for a maximum vessel length equal to or greater than the authorised vessel's registered length, and the authorised vessel's draft does not exceed the minimum mooring depth. RIA will not approve the authorisation if the authorised vessel has a registered length that exceeds the maximum vessel length the mooring is certified to be suitable for at time of application.
8. The authorised user has no ownership rights in relation to the mooring apparatus, nor priority in relation to reallocation of the licence if relinquished.
9. The licensee may not lease, sub-let, or profit from the use of the mooring site.
10. The licensee may not inhibit the use of their mooring site by an approved person unless the mooring is being occupied at that time by the licensee with a vessel registered on their mooring licence, or by another authorised user of the site with their authorised vessel who has obtained the licensee's permission to occupy it at that time.
11. Nothing in this authorisation is to be considered or construed as assignment or transfer of the licensee's benefits, liabilities, rights, or obligations under their mooring site licence agreement to the authorised user. Neither party has the authority to assume or create any obligation whatsoever, expressed or implied, on behalf of or in the name of the other party, nor to bind the other party in any manner whatsoever.

If signing electronically, your e-signature must be a digitised image of your handwritten signature. Proxy signatures will not be accepted.

Signature of mooring site licensee	_____	Date _____ / _____ / _____
Signature of authorised user	_____	Date _____ / _____ / _____