



## Commercial Filming Permit Application

Rottnest Island is an A-Class Reserve governed by the *Rottnest Island Authority Act 1987* (the Act) which creates the Rottnest Island Authority as a statutory body to control and manage the Island, reporting to the Minister for Tourism.

As per Rottnest Island Regulation 54. Photography for commercial purposes

A person shall not, without permission take still or motion pictures within the limits of the Island by photographic or electronic means if the pictures are to be used for advertising or promotional purposes.

Penalty: a fine of \$750.

[*Regulation 54 amended in Gazette 9 Nov 1990 p. 5590; 8 Dec 2009 p. 5004.*]

Types of filming covered by this application include any filming activity undertaken for financial consideration, either on assignment for another party or with a view to selling or hiring the imagery obtained or for public viewings including for educational purposes and include:

- Commercial filming - still, digital or video images taken for promotion of a product or service regardless of medium or format (eg digital, magnetic tape, celluloid, still, motion). Commercial filming activities envisages the usage of film crews, props, sets, models etc. and/or the utilisation of RIA staff and resources, beyond that made available to normal visitors to the Island.
- Documentary filming - television and cinema productions that are creative interpretation of reality or fact often dealing with travel, science or historical subjects.
- Educational films - filming for the Department of Education, Universities or TAFE.
- Production filming - filming for theatre, television and cinema productions that are produced for commercial release.

A permit will only be granted on the condition that all compliance terms are met including any conditions that may be stipulated following the assessment of your application.

To avoid delays in processing, please ensure all details are correct, legible and unambiguous. This application should be received by the Rottnest Island Authority four weeks prior to your film being conducted. Please attach any relevant documentation to support your request.

### Filming of Aboriginal sites

All applications concerning the filming of Aboriginal heritage sites and areas deemed by the Rottnest Island Authority to be of a culturally sensitive nature must be first approved by the Department of Aboriginal Affairs (DAA). No permit will be issued by the RIA until written approval from the DAA is received. However approval from the RIA is not contingent on DAA approval. For information concerning the filming of Aboriginal Sites contact the Department of Aboriginal Affairs Heritage unit on 9235 8000.

**APPLICANT DETAILS**

<b>Name of Organisation</b>	<b>Address</b>
	<b>Web Address</b>
<b>First Name</b>	<b>Last Name</b>
<b>Phone (W)</b>	<b>Phone (M)</b>
<b>Position in Group or Organisation</b>	

**PROPOSED DATES**

<b>From</b>		<b>To</b>	
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**BRIEF SYNOPSIS**

Include potential filming locations, what type of filming (still, digital, motion etc) and for what purpose the activity is taking place.

Include attachment if space is not sufficient.


**Additional requirements**

All requests for additional support will be considered on a case-by-case basis and may incur a fee.


**STANDARD CONDITIONS OF APPROVAL**

- The Rottnest Island Authority is to be indemnified against liability for all claims that may arise as a result of filming.
- All Rottnest Island Authority rules and regulations must be adhered to all times.
- No filming of Aboriginal heritage areas is permitted without the written consent of the Department of Indigenous Affairs and the traditional owners.
- The Rottnest Island Authority is to be adequately acknowledged and credited.
- A complete filming schedule will be provided seven days before the commencement of filming.
- The Rottnest Island Authority is to be advised in writing of any changes to the filming schedule.
- All fees to be paid within 30 days of the last day of filming.
- Should transport around the Island be required, the applicant will be invoiced for vehicle charter and driver and all requests will be subject to availability.
- This permit can be revoked at any time at the discretion of the manager for Holiday Services or the Chief Executive Officer.
- Groups or organisations do not have exclusive use of any area or facility, unless otherwise specified
- The filming locations are to be left clean and tidy.
- For your own safety, crew and talent must stay clear of limestone cliff edges, caves and overhanging rocks.
- You may be required to post an Environmental Preservation Bond of TBC. The Bond will be fully refunded on a satisfactory inspection of locations.

**FEES APPLICABLE**

<b>Standard Fee</b>	
	Day 1 \$530.00
	Days thereafter
<b>Management Fee</b>	
	First Hour \$106.00
	Thereafter
<b>Additional requirements</b>	
	Charter \$180.00 per hour
	Staff resource \$100.00 per hour
<b>TOTAL</b>	
<b>Bond (if applicable)</b>	

**ACCEPTANCE OF CONDITIONS**

I \_\_\_\_\_ on behalf of \_\_\_\_\_  
(Full name) (Name of Organisation)

Agree to abide by the Conditions of Approval and (where applicable) the attached Specific Conditions, required by the Rottnest Island Authority.

**INDEMNITY**

I \_\_\_\_\_ on behalf of \_\_\_\_\_  
(Full name) (Name of Organisation)

Agree to indemnify and keep indemnified the Rottnest Island Authority from and against any claim, demand, action, suit or proceeding that may be made or brought against the Authority in respect of personal injury to, or death of, any person, or loss or damage to any property, and also from any costs or expense that may be incurred with any such claim, demand, action, suit or proceeding arising from this visit.

**Return completed form to:**

Marketing  
PO Box 693  
Fremantle WA 6959  
OR  
Email to [events@rotnnestisland.com](mailto:events@rotnnestisland.com)

**Rottnest Island Authority Contacts:**

**Marketing**

Ph: (08) 9432 9300

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**OFFICE USE ONLY**

Permission is granted / not granted to undertake commercial filming, subject to the organiser's agreement to meet the conditions of approval.

**Marketing Manager:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_