



## Information and Booking Procedure for Rottnest Island Authority

### *The Stables House - Conservation Centre*

*The Stables House, attractively sited by the shore of Lake Herschel is a non-commercial accommodation facility managed by the Rottnest Island Authority (RIA) for the purpose of housing conservation volunteers, visiting researchers and university student groups whilst conducting fieldwork on the island.*



*The Stables House Conservation Centre* is able to accommodate a maximum of 12 people within the facility, over 4 bedrooms.

- Room A
- Room B
- Room C
- Room D

It is fully self-contained, with a newly renovated large open plan kitchen/dining/workspace area including all cooking equipment and utensils, gas cooker, fridge/freezers and dishwasher.

There is one bathroom with toilet and shower, laundry and drying facilities are also available. Linen is supplied. There is hanging space for washing in the outside area.

Please note that **The Stables House** is strictly for the use of people over 18 only, and is not for personal use under any circumstances

Certain times of the year will incur a higher usage of **The Stables House** by groups, e.g. Birdlife WA or university student groups.

Contractors working for the RIA may also use the facility if there is availability.



Please leave as much time as possible for your booking, especially in the case of large groups. Demand can be high for this facility at certain times of the year.

## **Procedure for booking The Stables House**

### **How to book and who with**

- Booking enquiries are to be made initially with the Project & Administration Officer (08 9372 9723) or [research.enquiries@rotnnestisland.com](mailto:research.enquiries@rotnnestisland.com). Please book **The Stables House** as far in advance as possible as it can take a few days to process the booking.
- The attached booking form must be filled out and returned to the Project & Administration Officer as soon as possible, preferably scanned and emailed. This form must be filled out in full to enable your booking to be processed swiftly.

### **How to pay**

- Payment can be made either by credit card, EFT transfer or invoice from the RIA.
- Please indicate your method of payment on the booking form and make sure all payment details are filled out correctly.

### **Cost of booking**

- The Stables House is run as a low-cost, non-commercial facility available for conservation volunteers and research purposes. Booking charges will be applied to cover laundry, cleaning costs and ongoing maintenance, which will be the rate of \$31.40 per person per night.

### **Arrival at Rottnest Island – collecting The Stables House key**

- Please do not occupy The Stables House before 10am on the day of arrival, and vacate by 9am on the day of departure. This may be negotiable depending on other bookings and the cleaning schedule - check with the Research Coordinator.
- Upon arrival at Rottnest Island, please proceed to the Visitor Centre which is located at the end of the jetty at Thompson Bay. You will need to sign for your key, and ensure you keep it with you at all times, they will supply you with a map and floor plan. All rooms are numbered, please adhere to your allocated room number.
- Return keys to the Visitor Centre at the end of your stay.
- The Visitor Centre is open 7 days a week from 7.30am – 5pm, and later on Fridays until 7.30pm.



## Delivery of luggage

- If luggage is to be delivered, please collect labels from your ferry provider (Rottnest Express, Sealink or Rottnest Fast Ferries) and ensure they are labelled correctly – **Conservation Centre - The Stables House**. Leave your luggage with the ferry crew.
- To have your luggage picked up at the end of your stay, please arrange with the Ferry company or the Rottnest Island Visitor Centre on (08) 9372 9732 24hrs prior
- **Please note: entire crates of luggage and dive tanks will not be delivered to The Stables House**

## Things to note:

- **The water at The Stables House is non-potable; however it is fine for showering and washing.** The kitchen tap within the main house is filtered and is suitable for drinking, however the General Store in the settlement area sells water bottles and filtered water containers. For longer stays, researchers can fill large water containers at the RIA office in the Settlement. Please contact the Projects & Administration Officer on (08) 9372 9723 to discuss.
- **The Stables House must be left in a clean and tidy state.** Any items left behind (including food) will be removed, and the occupant will be charged for any extra cleaning of The Stables House resulting from abuse of the facility.
- The facility is strictly a **NO SMOKING** area
- The fee for replacing lost keys is \$50. Please ensure you do not take the key home with you.
- Replacement of breakages or missing items will be charged to the occupant.
- In the event of cancellation, refunds will incur a cancellation fee of 20% of the booking fee if the booking is cancelled less than a week before the planned arrival date.
- **If you become locked out of The Stables House– call Rottnest Island Rangers on 9372 9788.**
- **Please report any maintenance issues requiring urgent attention (e.g. blocked toilet, run out of gas) to the Research Program Coordinator on (08) 9372 9723 during office hours or to the Visitors Centre 9372 9730.**

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## Getting there:

The Stables House is located about one kilometre west of the Settlement between the fork of Stables Road and Digby Drive on the southern shore of Hershel Lake. It is an easy 15 minute walk or 5 minute cycle down past The Karma Lodge and along the Causeway where you will see it situated on your left hand side.

